

**Bayfield Area Trails Committee Meeting Notes
Tuesday January 11 @ 3 – 4:45 pm (via Zoom)**

Participants:

- Committee members present: Bratsch, Fahrenkrog, Finn, Kitchell, Lang
- Committee members absent: Vanbergen, Van Stappen
- Communications Subcommittee: Fentress, Jeannette
- Trails Subcommittee: Ipsen, Johnson, Wegerson
- Partner: Rothe

Virtual Community Meeting: Saturday Jan. 22nd @ 9 – 10:30 a.m.

- Confirm member attendance: All present confirmed, except Fahrenkrog who may be out of town
- Review power point ([LINK](#)): the group reviewed and made comments and suggestions. Next steps:
 - Kate will make revisions.
 - Those with section assignments must get content entered on Google drive by 1/16;
 - Tony will start work on 1/17 to insert maps, create uniform look, and refine the presentation.
- Outreach and inviting participation (web, FB, email, Chamber):
 - Tony: finalize online “survey” to accompany meeting and to be made available after the meeting. Prepare FB, website, & email to send out/post by 1/19
 - Kate: Chamber Blast by 1/19

Fiscal Sponsorship Agreement

- General comments & specific suggested edits:
 - Do not insert specific names to the authorized official role.
 - Concern over 10% overhead: seems high. This came from Propel Nonprofits, in MSP, an organization with specific expertise in Fiscal Sponsorships. RFR is taking a fairly big step with this; thus, they think that 10% will help to support setting up and refining the procedures etc. This would include a separate bank account and online direct donation mechanism.
 - This is intended as an initial agreement for one year. The specifics, including overhead rate, can be adjusted after the first year.
- Determine process for review by our respective organizations:
 - As requested by RFR Board, the BAT Comm agreed that we should seek review by lawyer(s) to identify potential red flags or concerns.
 - Erika provided the contact for an attorney that works with Landmark.
 - Kate will reach out to request review. Other local supporters with legal backgrounds will also be contacted to seek their advice. Kate will coordinate revisions and will share the new draft with BAT Comm and RFR Board.
 - Each BAT Comm member will determine if other reviews by their organizations would be necessary
 - Kitchell will coordinate with the Mayor to assess if the City feels compelled to have their attorney review

Annual MOU Review (per the MOU)

- Attendees had reviewed revisions proposed in the draft circulated prior to the meeting.
- Specific comments:
 - Adjust language to “Bayfield Area” vs. the area in and around Bayfield in order to better reflect the broadening of scope to include the Town of Bell.
 - Include Cornucopia Trails Club under Trail User Liaisons section.
 - Change the word “Party’s” to “Parties.”

- The BAT Comm members agreed via consensus that the revisions and specific comments should be accepted. They also agreed that the changes did not constitute substantive changes that would require higher level review. Therefore, the MOU should be revised and accepted without further review. Kitchell will make the changes and send back to BAT Comm members.
- Town of Bayfield & Town of Bell signatures will be pursued, once the MOU is revised.

Subcommittee Reports

- Trails: working on Trails manual. Looking forward to convening with more members after virtual meeting. Kitchell & Johnson working on fundraising/finances.
- Communications: Tony provided the monthly report on FB and website statistics: active interest continues, although it is a little lower due to the winter months.

Rapid Round Robin Reports from Committee members Town (Fahrenkrog): The Plan Commission recommended to the Town Board that they pass a resolution in support of the Hatchery Trail (including the Town applying for and signing the use agreement). The resolution was subsequently passed unanimously on 1/10.

1. Red Cliff (VanBergen): There is interest in continuing to consider the Hwy 13 connection between Red Cliff & Bayfield. The next Transportation Assistance Program (TAP) grant would be in Jan. 2024.
2. NPS (Van Stappen):
3. Landmark (Lang): there will be a virtual community meeting on the Brownstone Trail Shoreline Assessment on 1/26 at 4 p.m. Please encourage participation.
4. Cornucopia Trails Club: (Rothe):
5. County (Bratsch):
6. City (Kitchell): Kitchell reported that she has been invited by the County Forester to represent BATs on a small advisory group for the AWB Special Management Plan. She will share the draft plan with the BAT Comm & Subcommittee members to gather feedback.
7. Ashwabay (AOEF) (Finn): Chuck Finn and Doug Olson will also participate in the above-mentioned group. The meeting will be in mid-February.
 - The merger between AOEF and Big Top is expected to be complete within the next week or two. The name will be the Ashwabay Alliance.

Adjourn: at 4:50 p.m.

NEXT MEETING: Tuesday February 8th @ 3 p.m.

References:

- [Community Meeting Power Point Link](#)
- Draft Fiscal Sponsorship Agreement & [Link to article about Fiscal Sponsorships for nonprofits](#)
- MOU with KK's proposed revisions